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## Equipment Management Software

Among the modules offered within the Achiever Plus suite is the Equipment Management Database. The Equipment Management Database enables organisations to log all the items of equipment held, including the basic asset information associated with each item.

The database manages the planning and recording of periodic inspections such as calibration and safety checks and also allows the recording of one-off inspection or repair events

What are the main business pains for lack of structured equipment records?

- Risk of non-calibration of machinery, leading to possible defects of batches and product recalls
- Safety risks from inappropriately maintained machinery
- High admin overheads through maintaining records for each machine and relevant inspection/maintenance record.

How does the Sword Achiever Equipment Management Database assist companies to overcome these pains?

- Enables companies to maintain appropriate records of equipment held, and the relevant inspection and maintenance record for each item
- Implementing a consistent auditable process with electronic signoff of inspection and maintenance records
- Automated schedule and planned inspection/maintenance activity reminders notify users via email
- Turnkey Validation packs to ensure system compliance



### Delivering compliance:

By managing Governance, Risk and Compliance (GRC) requirements more effectively our clients are able to:

- Reduce and eliminate compliance penalties
- Maintain compliance with Regulatory bodies
- Reduce the severity and costs of risks
- Increase revenue

### Key Benefits Include:

- Formal electronic approval of company objectives
- Tracking of measurements and activities
- Clear communication and signoff of objectives
- Ease of accountability and tracking
- Easy access to related information within the management system

## Overview of the Document Types

Equipment Record, tracks generic information associated with a piece of equipment, such as the item owner, its purpose, where it is stored and the net present value. All changes made to an Equipment Record are recorded in an audit trail by automatic tracking of field level changes and by versioning of the documents for major changes.

Inspection Record is used to plan and record each inspection relating to equipment identified within the Equipment Record section. Each piece of equipment may have one or more inspections completed against it. These may be periodic inspections or could be based upon the 'number of users'. The content of the Inspection Record is held in a sub form to allow organisations to develop fields specific to their needs. There is also the ability to create inspections that are not periodic, i.e. for the one-off validation of a piece of equipment.

Maintenance and Repair Record is used to log the details of work completed on equipment between inspections. This record is primarily used in the event of unplanned work such as equipment repairs and maintenance procedures

## About Sword Achiever

Sword Achiever delivers an integrated risk and compliance software platform that is flexible to unique business challenges, quick to implement and drives real business value.

Today there are many legislative, regulatory and best-practice standards affecting organisations and the number and complexity of these requirements is forecast to increase. Organisations need a system which will ensure that they both comply with the latest standards and can easily incorporate new demands at any time.

Across the globe and in multiple verticals our customers rely on our solutions to meet these ever increasing regulatory demands today and safeguard against the threat of future risks tomorrow, ensuring sustained growth across their organisation.

For more information please visit [www.sword-achiever.com](http://www.sword-achiever.com)



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